WILPSHIRE PARISH COUNCIL

CLERK: Lesley Lund Chairman: Cllr Craig Ward

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Proceedings at a meeting held on 5 March 2025

Present: Cllrs C Ward [Chair] A Gaffney {Vice Chair] G Munro H Douglas D Briffett I Roberts A-M Keegan

Clerk – L Lund

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| Min no |  | Action |
| 5151 | The Chairman welcomed everyone to the meeting. |  |
| 5152 | Apologies for absence  Cllr J Foote |  |
| 5153 | Declarations of Interest  None |  |
| 5154 | Public Participation  None |  |
|  | DECISIONS |  |
| 5155 | Approval of the minutes of the WPC meeting held on 22/01/2025.  The minutes were approved as a true record  Proposed Cllr Briffett and seconded by Cllr Keegan |  |
| 5156 | Updates and items arising from previous minutes  Items on the agenda |  |
| 5157 | Items for the website |  |
| 5158 | Accounts for approval  Wilpshire Methodist Church -donation for room hire £425.00 cheque no 102427  HMRC £215.80 [February and March] cheque no 102428  Cheques 102422,102423,102424, 102429 - cancelled  L Lund February 2025 Salary £539.68 - tax £107.80= 431.88 cheque no 102431  Llund March 2025 Salary £539.68 -tax £108.00 = 431.68 cheque no 102431  Chris Walton – January visits Invoice no 4398 £162.50 cheque no102430  C Walton invoice 4368 £375. October 2024 cheque number 102426  C Walton invoice 4379 £556.25 November 2024 cheque number 102426  C Walton invoice 4386 £206.26 December 2024 cheque number 102426  All above paid in one cheque £1137.51 total  RVBC Grounds maintenance 2024/2025 £1057.85 cheque number 102432  Wicksteed Rotaweb £26631.60 grant aided cheque number 102433  To pay when invoice arrives  Altham PC £260.00 [4 brackets @ £65.00 each for SPIDS]  Expecting the invoice for the fingerpost on Whalley Road |  |
| 5159 | Planning Applications since the last meeting  3/2025/0053 [4] 3 Dewhirst Row Longsight Road – Variation of condition 11 (holiday let restriction) of planning permission 3/2022/0030 (Substitution of cottage type for unit one of the holiday cottages approved under 3/2020/1025 to increase the maximum letting time to one person/group of persons from 28 days to 90 days in any calendar year.  Wilpshire Parish Council strongly objects to this application to vary the restriction of occupancy, to allow the unit to have extended holiday use for 90 days (presently 28 days) per person/group in one calendar year.  The Council feels that this variation would subvert a condition that was applied to ensure that the property remains a ‘holiday let’ rather than a ‘rental’ and that it promotes sustainable tourism in Ribble Valley and contributes to the economy.  3/2024/0969 24 Durham Road Wilpshire –  amended information 14 day consultation  Proposed change of use of conservatory to commercial art studio and pottery - producing, stocking, selling online and teaching small groups [ up to 4 at a time] three times a week.  WPC – WPC still have concerns as per the original objection.  3/2024/0774 Kenwood, 162 Whalley Road, Wilpshire  WPC – No objection  3/2025/0043 – 2 Anderson Road Wilpshire – Proposed removal of existing roof and replacement with raised roof containing 7 roof lights plus windows in both gables to accommodate 2 additional bedrooms  WPC- No objection  3/2025/0056 – Ivy Cottage Parsonage Road Wilpshire – Proposed enclosure of veranda with windows and doors to form a porch and installation of solar panels to the roof of the rear kitchen extension  WPC – No objection  Somerset Ave , 3/2025/0096  WPC – no objection to the above application. |  |
| 5160 | DRPA  Play Area inspection carried out by Yates Playgrounds 15.10.2024 – works identified including flat seats and gates requested and chains at 40% to then be replaced  Rotaweb DRPA – Due to be manufactured w/c 03/03/2025 - Installer doing removals w/c 03/03/2025 project estimated to take one and a half weeks dependent on weather.Grant – agreement signed and sent back to RVBC for sealing. |  |
| 5161 | SPID – cheque sent off to LCC re inspection for attachment of SPIDS. Cllr roberts reported that speed checks on Whalley Road had been done recently and one driver was driving at 72mph. It was agreed that the 2 SPIDs would be places on Whalley Road on lamppost 112 and one Opposite the former orphanage on Whalley Road lamppost 75 . 4 brackets would be required @£65. each | Cllr Roberts/Foote |
| 5162 | Salt bins – Empty bins on Sunnyside Avenue Durham Road, Durham Drive, Beaver Close – have they been refilled yet? The Sunnyside Avenue bin had been refilled. |  |
| 5163 | Fingerpost Whalley Road -mins 4970,4992 – Whalley Road done finger post near to Wilpshire Hotel – this year when weather allows total cost £400 for both. Awaiting invoice for the finger post at the boundary. Councillors were pleased with he result. | Information noted |
| 5164 | Listed Building status-any update? Former Orphanage Whalley Road. Cllr Briffett reported that one email had been received but it could be a lengthy process. | Noted |
| 5165 | Footpath Matters  Brambles on open space still need attention  Cllr Roberts had reported a tree which had been at an angle on Somerset Avenue |  |
| 5166 | Land East of Salesbury View – email circulated to all councillors from resident wishing he Council to consider:  Ask RVBC to remove this piece of land from the LDF – it was also discussed whether it could be designated as green belt?  Contact land owner re their intentions in respect of this land – Cllr Briffett to look at the land registry to ascertain the owner of the land  Discussion – Cllr Briffett to contact land registry | Next agenda |
| 5167 | WILPSHIRE PARISH COUNCILL  Budget 2025/2026  Proposed Budget 25/26  Precept £23,200.00   |  |  | | --- | --- | | Clerk | 6476.00 | | Lengthsman [if all hours are used] | 6500.00 | | Insurance | 950.00 | | Playground inspections | 400.00 | | Picnic table/bench | 800.00 | | Bench Bridlepath | 400.00 | | NALC Subs | 500.00 | | Donations | 750.00 | | Rent Room | 450.00 | | Triangle/station flowers etc | 500.00 | | Grass Cutting | 950.00 | | PNFS membership | 30.00 | | Rent Tippings Meadow | 550.00 | | Miscellaneoous | 3944.00 | | TOTAL | 23,200.00 |   Decision – unanimously approved | All |
| 5168 | Shropshire Drive Steps – leaves and debris now removed | Noted – take off agenda |
| 5169 | Remembrance Soldier repairs – ongoing should be finished for May | Noted |
| 5170 | Lengthsman – jobs  Shropshire Drive steps – lengthsman will attend to the clearance of leaves and debris -done  Bus Shelters and signs – Clerk has asked the lengthsman to clean them - ongoing  Wilpshire triangle – Clerk has asked the lengthsman to attend to it every 2 weeks -looks tidy  DRPA – inspection sheets – Clerk has asked for these on a weekly basis as agreed not monthly – also clerk to meet on site re inspections -noted | Noted |
| 5171 | Newsletter – the Chairman has done an annual report | Noted |
| 5172 | Risk Assessment 25/26 for approval  Decision – unanimously approved |  |
| 5173 | Asset Register for approval  Decision – unanimously approved |  |
| 5174 | Insurance Review- when rotaweb installed add to the insurance cover  Decision – unanimously approved |  |
| 5175 | Ark Recycled benches  Possible additional picnic bench on DRPA – Cllr Gaffney said that it couldn’t be the subject of an LEF grant as there was one in the same location. Suggested that WPC apply for a LCC Parish Champion grant to part fund. Approximate cost would be £1000.00  Bench on the bridlepath possibly via a green grant from LEF or WPC if that fails – Cllr Gaffney said if the Council agreed to having the bench then he would contact the landowner for their permission prior to applying for a LEF grant. | Cllr Gaffney – next agenda |
| 5176 | VE Day80 – it was decided following discussion and a majority vote to buy red, white and blue bunting 4 signs specifically for the VE Day 80th celebrations. Budget agreed of £50.00 again a majority decision. 4 in favour. | Next Agenda |
| 5177 | Any other business to discuss  Email re putting a banner up on the railings at DRPA – WPC would like to see a sample of the proposed banner and the size of it. |  |
| 5178 | Next meeting – 16 April 2025 Annual Meeting of Electors 7.30pm followed by WPC meeting 16 April 2025 - Cllr Keegan has given an apology for the meeting[s] |  |