WILPSHIRE PARISH COUNCIL

CLERK: Lesley Lund Chairman: Cllr Craig Ward

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Proceedings at a meeting held on 22 May 2024

Present: Cllrs A Gaffney (acting chairman , I Roberts, H Douglas, G Munro, D Briffett

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| Min No |  | Action |
| 4973 | Chairman’s welcome  Cllr Gaffney welcomed everyone to the meeting. |  |
| 4974 | Election of Chairman for the next 12 months  Cllr Munro nominated Cllr Ward and this was seconded by the rest of the councillors present.  Cllr Ward was duly elected as Chairman for the next 12 months |  |
| 4975 | Apologies for absence  Cllrs Ward, Keenan, Foote |  |
| 4976 | Election of Vice Chairman for the next 12 months  Cllr Briffett nominated Cllr Gaffney and this was seconded by Cllr Roberts |  |
| 4977 | Signatories  Bank: Cllrs Ward/Gaffney/Briffett  Building Society – Cllrs Ward/Gaffney/Briffett/and Foote  It was resolved that the signatories would be kept the same for 24/25 |  |
| 4978 | Representation on other bodies  Parish Council Liaison – Cllrs Douglas/Gaffney  LALC - Cllr Gaffney | Cllr Gaffney would confirm to RVBC the representatives |
|  | DECISIONS |  |
| 4979 | Approval of the minutes of the WPC meeting held on 17/04/2024 and the annual meeting of electors – no members of the parish attended the meeting so no minutes were taken  The minutes were approved as a true record.proposed Cllr Briffett and seconded by Cllr Roverts |  |
| 4980 | Updates and items arising from previous minutes  Min 4783/4771/4906 Replacement of bin Vicarage Lane – has it been replaced?  Min 4955 – steps at the stepping stones – further email sent to LCC – awaiting reply  Min 4962 – 3 x single bird boxes purchased from RSPB cost £52.00 – suggested locations subject to approval from owners – Wilpshire Methodist Church, Wilpshire Hotel, and Railway Embankment  Min4961 – Wooden Perimeter Fence DRPA – Cllr Gaffney will have a look at it |  |

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| 4981 | Items for the website  Article on the Biodiversity initiatives ie bird boxes and daffodils |  |
| 4982 | Approved for payment  C Walton inv -4247 £263.35 March 2024 cheque no 102367  L Lund May Salary £522.64 – tax £104.60 = £418.04 cheque no 102368  L Lund reimbursement book of 2nd class stamps £6.80 cheque no 102369  HMRC £104.60 cheque no 102370  L Lund reimbursement for 3 x single RSPB bird boxes £52.00 cheque no 102371  Clear Insurance Management Limited - Council insurance policy premium £832.11 [includes ins premium tax and admin fee ] 1 June 2024 – 31 May 2025 cheque no 102372  Paul Mollart – inv 45 – installation of one kissing gate and one ton stone put down at the bottom of Vicarage Lane £180.00 cheque no 102373  Diane Harvey – Internal Auditor - £100.00 invoice WPC/01 cheque no 102374  Web Design by Magic – email services £75.00 che no 102375  Paul Mollart - £300.00 removal of fence DRPA chq no 102376  Approved for payment – a vote was taken and it was unanimously approved to pay the accounts. |  |
| 4983 | Planning Applications since the last meeting  3/2023/1001 2 Station Close – proposed conversion of existing garage into ground-floor bedroom with first-floor extension above, replacement front porch, single storey extension to rear.  WPC – WPC has noted the evidence of bats and the need for further Bat surveys.  3/2024/0274 Langho Football Club – Retrospective Advertisement Consent  WPC - WPC would object to this application because of the intrusive nature of some of the hoardings due to their large size. |  |
| 4984 | DRPA  Approval of Council for Removal of dividing Fence DRPA as soon as possible at a cost of £300 - completed  Min 4961 – traverse wall – awaiting quote from Yates Playgrounds for repair  High Rota Web climber – quotation and request for grant from Golden Jubilee fund RVBC sent to Cllr Bibby who has forwarded it on now recommended to complete expression of interest for rural grant  PicniC Table Min 4969 - Picnic table approved to go between the wooden trail and the play area as per councillor on site meeting. – 3-4 weeks for fitting | Clerk  Cllr Gaffney |
| 4985 | To receive and approve the Internal Audit report – Nothing to bring to the Council’s attention  Approved and signed |  |
| 4986 | To receive and approve the Governance Statement  Approved and signed |  |
| 4987 | To approve and receive the Annual Accounts [AGAR] – please note the accounts will be sent to the external auditors this year for an opinion as the receipts were over £25000.00  Aprroved and signed | Clerk to forward to external auditors |
| 4988 | Notice of public rights and publication of unaudited annual governance and accountability return will be announced 1 June 2024 and advertised from 2 June 2024 until 12 July 2024 | noted |
| 4989 | WPC new email address – [info@wilpshireparishcouncil.org.uk](mailto:info@wilpshireparishcouncil.org.uk) | noted |
| 4990 | SPID – progress min 4966 Cllr Roberts updated Council that he had been looking at suitable columns, Wilpshire Turning Circle, near to orphanage entrance , Ribchester Road 42 or 44, Durham Road 80 or 81. Cllr Roberts will send them to LC who will look at SPID locations. | Next agenda |
| 4991 | Speeding – Ribchester road Min 4966  Cllr Roberts will look at suitable lamp posts re inclusion in SPID | Next agenda |
| 4992 | Fingerpost Whalley Road -min 4970 – Defer to June agenda | Cllr Foote/Cllr Ward |
| 4993 | Knowsley Road – speeding issues and care home  Cllr Roberts will look at suitable lamp posts re inclusion in SPID | Next agenda |
| 4994 | RVBC – offer of Redwood tree for each parish. RVBC to provide and parish to install.  Cllr Briffett will look at a location for it. | Next agenda |
| 4995 | Triangle – Clerk has applied for £50 Ribble Valley in bloom grant.  Decision to spend £100 on summer bedding – vote required – unanimously agreed | Clerk to order summer bedding |
|  | Items without press or public  . |  |
| 4996 | Lengthsman – Decision  Monitor prior to new contract | Next Agenda |
| 4997 | Next meeting – 26 June 2024 |  |