WILPSHIRE PARISH COUNCIL

CLERK: Lesley Lund Chairman: Cllr Craig Ward

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Wilpshire

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15 May 2024

Dear Councillor

You are invited to attend the annual meeting of Wilpshire Parish Council which will be held on Wednesday 22 May 2024 at 7.30pm in the Wesley Lounge, Wilpshire Methodist Church, Ribchester Road, Wilpshire.

LesleyLund

Lesley Lund

Clerk to the Council

The agenda is set out below.

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| Item |  |  |
| 1 | Chairman’s welcome |  |
| 2 | Election of Chairman for the next 12 months  Nominations and vote required | All |
| 3 | Apologies for absence  Cllr Ward |  |
| 4 | Election of Vice Chairman for the next 12 months  Nominations and vote | All |
| 5 | Signatories  Bank: Cllrs Ward/Gaffney/Briffett  Building Society – Cllrs Ward/Gaffney/Briffett/and Foote | All |
| 6 | Representation on other bodies  Parish Council Liaison  LALC | All |
|  | DECISIONS |  |
| 7 | Approval of the minutes of the WPC meeting held on 17/04/2024 and the annual meeting of electors – no members of the parish attended the meeting so no minutes were taken | All |
| 8 | Updates and items arising from previous minutes  Min 4783/4771/4906 Replacement of bin Vicarage Lane – has it been replaced?  Min 4955 – steps at the stepping stones – further email sent to LCC – awaiting reply  Min 4962 – 3 x single bird boxes purchased from RSPB cost £52.00 |  |

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| 9 | Items for the website | All |
| 10 | Accounts for approval  C Walton inv -4247 £263.35 March 2024 cheque no 102367  L Lund May Salary £522.64 – tax £104.60 = £418.04 cheque no 102368  L Lund reimbursement book of 2nd class stamps £6.80 cheque no 102369  HMRC £104.60 cheque no 102370  L Lund reimbursement for 3 x single RSPB bird boxes £52.00 cheque no 102371  Clear Insurance Management Limited - Council insurance policy premium £832.11 [includes ins premium tax and admin fee ] 1 June 2024 – 31 May 2025 cheque no 102372  Paul Mollart – inv 45 – installation of one kissing gate and one ton stone put down at the bottom of Vicarage Lane £180.00 cheque no 102373  Diane Harvey – Internal Auditor - £100.00 invoice WPC/01 cheque no 102374 | All |
| 11 | Planning Applications since the last meeting  3/2023/1001 2 Station Close – proposed conversion of existing garage into ground-floor bedroom with first-floor extension above, replacement front porch, single storey extension to rear.  WPC – WPC has noted the evidence of bats and the need for further Bat surveys.  3/2024/0274 Langho Football Club – Retrospective Advertisement Consent  WPC - |  |
| 12 | DRPA  Approval of Council for Removal of dividing Fence DRPA as soon as possible at a cost of £300  Min 4961 – traverse wall – awaiting quote from Yates Playgrounds for repair  High Rota Web climber – quotation and request for grant from Golden Jubilee fund RVBC sent to Cllr Bibby who has forwarded it on.  PicniC Table Min 4969 - Picnic table approved to go between the wooden trail and the play area as per councillor on site meeting. | Cllr Gaffney  Clerk  Clerk  Cllr Gaffney |
| 13 | To receive and approve the Internal Audit report – Nothing to bring to the Council’s attention | All |
| 14 | To receive and approve the Governance Statement | All |
| 15 | To approve and receive the Annual Accounts [AGAR] – please note the accounts will be sent to the external auditors this year for an opinion as the receipts were over £25000.00 | All |
| 16 | Notice of public rights and publication of unaudited annual governance and accountability return will be announced 1 June 2024 and advertised from 2 June 2024 until 12 July 2024 | Cllr Gaffney/Cllr Roberts |
| 17 | WPC new email address – [info@wilpshireparishcouncil.org.uk](mailto:info@wilpshireparishcouncil.org.uk) | All |
| 18 | SPID – progress min 4966 | Cllr Roberts/Foote |
| 19 | Speeding – Ribchester road Min 4966 | Cllr Roberts/Foote |
| 20 | Fingerpost Whalley Road -min 4970 | Cllr Foote |
| 21 | Knowsley Road – speeding issues and care home |  |
| 22 | RVBC – offer of Redwood tree for each parish. RVBC to provide and parish to install. | All |
| 23 | Triangle – Clerk has applied for £50 Ribble Valley in bloom grant.  Decision to spend £100 on summer bedding – vote required | All |
|  | Items without press or public  . |  |
| 24 | Lengthsman – Decision  Contract and pay | All |
| 25 | Next meeting – 26 June 2024 |  |