

**Please note please use BACK entrance off Knowsley Road

WILPSHIRE PARISH COUNCIL

CLERK: L LUND

CHAIRMAN: CLLR CRAIG WARD

ADDRESS: 5 HOLLOWHEAD CLOSE
WILPSHIRE

TEL: 01254 248289

Proceedings at a virtual meeting link: <https://join.skype.com/lr29ZCc42QJk> held on 5 August 2020.

Present: Cllrs Ward (Chairman), Bremner (Vice Chairman), Williams, Foote, Gaffney, Clerk

Min No		Action
4156	Apologies for absence Apologies for absence were received from Cllrs D Briffett and County Cllr A Schofield Cllrs Briffett and Hunter to be contacted by the Clerk.	
4157	Public participation None	
4158	Approval of the minutes of the meeting held on 29 June 2020. The minutes of the virtual meeting held on 29 June 2020 were approved as a true record Proposed: Cllr J Bremner Seconded: Cllr a Gaffney	
4159	Updates and items arising from previous minutes Min 4143 – 4145 Annual Governance, Exemption Certificate, Exercise of Public Rights Exemption Certificate has been emailed to the external auditors The exemption certificate, exercise of public rights and annual payments have been put on the website and noticeboard. Unless the auditors are contacted by a member of the electorate by 9 August 2020 there will be no further correspondence regarding the exemption certificate. Min 4141 clarification – Footpath stiles works done by LCC this refers to the stile near the sewage works	
4160	Durham Road Play Area Engineers report previously circulated identified the following: (a) Defects which could cause danger (b) Identification of any other parts that require rectification (c) Observations and recommendations – issues relating to health and safety. Any actions stipulated should be suitably and satisfactorily completed.	

****Please note please use BACK entrance off Knowsley Road**

<p>Site –</p> <ul style="list-style-type: none"> (a) – none (b) - wire fence damaged/missing at top of park to the right on entry. Redundant posts have jagged edges Fence rotting at various base uprights and some cross members insecure behind goals (c) We recommend consideration to the rubber matting wooden retainers/perimeters being replaced where applicable <p>Observation incorporating bin and bench parkside, goals green side.</p>	
<p>Twin toddler swing</p> <ul style="list-style-type: none"> (a)- none (b)-none (c)- observation – uneven matting and cracking evident. Bird excrement on seats and chains. 	
<p>9 Step slide</p> <ul style="list-style-type: none"> (a) – none (b) – none (c) – flaking paint evident. Cracking of rubber matting evident, tripping point upon entry to slide at matting. 	
<p>Pig spring mounted</p> <ul style="list-style-type: none"> (a) – None (b) – None (c) – recommend flaking paint be removed and exposed metal treated and painted to prevent any further deterioration. Observation – uneven matting and cracking evident. Wooden perimeter planks damaged/missing. Surface corrosion evident at underside of seat. Flaking paint. 	
<p>Twin Swing</p> <ul style="list-style-type: none"> (a) – None (b) - None (c) – various cracks in matting evident 	
<p>Walking balance</p> <ul style="list-style-type: none"> (a) – none (b) – none (c) – observation – incorporating, disc balance, weave balance, steppers, rope balance and wall transfer. First disc balance board post insecure in ground. 	
<p>Walkway 2</p> <ul style="list-style-type: none"> (a) – none (b) – none (c) Observation – New walkway activity, bridge steppers, roller, walkway and balance. Exit post on weave activity insecure. 	
<p>Twin Spring Parrot</p> <ul style="list-style-type: none"> (a) – none (b) – none (c) – Observation uneven matting and cracking evident. 	
<p>Repairs done and comments following receipt of Engineers Report Playpark area</p> <ol style="list-style-type: none"> 1) removed the ‘Staple’ referred to & repaired a section of fencing. 2) Pig seems ok-paint not sharp- not visually pretty monitor 3) Slide-bit of flaking paint, not sharp, no hazard. monitor 4) Slide-Bird obviously perching on slide regularly, wiped dirt off-needs adding to lengthsman’s weekly 	<p>(1)Clerk to ask lengthsman to cut back bushes on play area behind no 30 Durham Road.</p>

****Please note please use BACK entrance off Knowsley Road**

	<p>jobs to check on the park.</p> <p>5) Matting-some largish gaps but not wide enough to be a trip hazard. Monitor</p> <p>6) Walkways – there were loose bits at either end this problem was caused by the drought and subsequently the shrinking of the wood this will be monitored but at the moment due to the wet weather it seems to have sorted itself out.</p> <p>Field area</p> <p>1)Fencing rickety in places but all holding up ok and no areas in immediate danger of collapse etc.monitor</p> <p>2)Area behind goals-barbed wire fence of landowner behind was collapsed, Posts need driving in to ground to prevent access from field by cows. Action needed</p> <p>3)Boundary fence put back and also culvert fenced off Suggest monitor culvert fencing if children start climbing over but is adequate protection in my view. Few post holes that will naturally fill in over time.</p> <p>4) Wire fencing – this was deliberately removed to leave just the posts of an indication of where the grass should be mowed to. Monitor</p> <p>1) Wooden Trail-Few very minor wobbles on equipment only because the ground has been so dry- nothing to be concerned about.monitor</p> <p>2)Trees chopped by resident at no 36 – under current review and liaising with RVBC in respect of damage done to them.</p> <p>-----</p> <p>Durham Road Play Area re-opened on Saturday 18 July 2020 – any feedback?</p> <p>Notices were put up with advice to users of the area: The area is not cleaned A reminder to use hand sanitiser/wipes to protect children and adults. notice to Social Distance checking notices remain in situ and be alert to antisocial behaviour – a few anti social behaviour incidents have been reported. Empty alcohol cans on the area and some suspicious activity also reported. Swings have been unlocked - this was discussed and it was decided to leave them as other parks had left the swings open.</p> <p>Protected open space in respect of dogs – consultation by RVBC – WPC would like the restrictions to be kept in place.</p>	<p>Cut back brambles.</p> <p>(2)Anti social behaviour – clerk to make PCSO Caroline Pemberton aware of current problems</p> <p>(3)Chairman to put a note on neighbourhood website regarding</p> <p>(4)Anti Social Behaviour on the park.</p> <p>(5) Trees cut by resident on field - Clerk to contact tree officer at RVBC re follow up to meeting and also quotations for necessary works</p> <p>Clerk to forward to RVBC</p>
4161	Concurrent Function Grant – has been applied for to RVBC total is £9882.07 and RVBC usually grant around 25%. This was noted by the Council.	noted
4162	Weight limit signs Bridlepath Vicarage Lane railway bridge Cllr Gaffney confirmed that smaller signs had now been put up.	noted
4163	RVBC – Grass cutting 2020/2021 The annual renewal is due for the Grounds Maintenance Contract relating to grass cutting on land owned, or controlled, by the parish council. The cost is £640.68 net (£768.81) this includes a 2% inflation increase on last year's figure. Following discussion the Council is happy to continue the grass cutting contract with RVBC and sign the acceptance of the agreement.	Clerk to sign and return to RVBC
4164	PLANNING APPLICATIONS SINCE THE LAST MEETING Planning Application No: 3/2020/0500 44 Knowsley Road, Wilpshire BB1 9PN demolition of existing attached single garage and erection of new single storey extension and single garage to side. https://www.ribblevalley.gov.uk/site/scripts/planx_details.php?appNumber=3%2F2020%2F0500	Comments forwarded to RVBC

****Please note please use BACK entrance off Knowsley Road**

	<p>Wilpshire Parish Council has no objection to this development.</p> <p>-----</p> <p>Planning Application No: 3/2020/0326 Extension of existing garage to form workshop/garden store and home gym At Stonehouse Nook Hollowhead Lane Wilpshire BB1 4AF</p> <p>https://www.ribblevalley.gov.uk/site/scripts/planx_details.php?appNumber=3%2F2020%2F0326 .</p> <p>Wilpshire Parish Council has no objection to this development as a domestic facility. It does have concern about business development on and adjacent to the site.</p>	
4165	<p>Items for the website</p> <p>Reminder of the guidelines and byelaws for use of the Play Area – No alcohol, no dogs except guide dogs etc, opening times and respect for nearby residents.</p>	
4166	<p>Accounts approved for payment</p> <p>L Lund July salary £470.90 – tax £94.00 = £376.90 cheque 102088 L Lund August salary £470.90 – tax £94.00 = £376.90 cheque 102089 HMRC £94.00 x 2 £188.00 cheque 102090 C Walton June £412.20 inv no C0003605 cheque no 102091 Web Design by Magic Annual hosting and domain name £40.98 invoice 1124 Cheque 102092</p>	
4167	<p>Durham Road Play Area & Field /fence/Trees</p> <p>Trees inspected by RVBC – awaiting quotations in respect of damage done to the trees. following receipt of quotations powers are delegated to the clerk to write a letter which will be approved by the Chairman and Vice Chairman prior to sending to the resident who damaged the trees.</p> <p>Grass cutting – to the posts – RVBC have been contacted by Clerk stating this is the case and if residents ask for anything different to be asked to contact the Clerk to the Parish Council.</p>	<p>Clerk to chase up RVBCre quotations letter to be sent to resident following approval from Chairman and Vice Chairman</p>
4168	<p>Drainage Review – this will be kept on the agenda. To monitor and review.</p>	
4169	<p>Repair to Bench York Rd/Parsonage Rd – repair still outstanding to concrete base.</p>	<p>Cllr Ward</p>
4170	<p>New website regulations & compliance quotation from current provider £595.00 – deadlines for this are September 2020</p> <p>The £595 price is to build a new website that incorporates the content on the existing website and meets the requirements.</p> <p>The existing website and theme cannot meet the requirements shown to me in 2019 so an update to the existing one is not possible.</p>	<p>Clerk to email website by design and place order</p>

****Please note please use BACK entrance off Knowsley Road**

	<p>The price also only applies to the building of the website itself. There may also be hosting requirements such as being on its own server rather than a shared one as present. There may also be a need for a security certificate to be installed to protect data. Those would be additional costs</p> <p>The content of the current website would be moved over. This is the link to the demo site – https://demo.pixelemu.com/pe-school-wcag/</p> <p>Resolved to order the new website to comply with the accessibility regulations due in September at a cost of £595.00 from Website by Design.</p>	
4171	Golf Course bench – email sent to Ark Plastics	Cllr Ward
4172	Broken stile – golf course – Clerk to contact the farm re repair.	Cllr Gaffney to send details to Clerk in order to contact the Farmer re repair to the stile.
4173	<p>Japanese Knotweed – Whalley Road - this has been dealt with but other areas are:</p> <p>Rough land adjacent to Knowsley Road, Showley Brook – top Knowsley Road, Banking at the back of Station Close – it is the land owners responsibility.</p>	Cllr Ward
4174	<p>Weedkilling – information required from RVBC:</p> <p>Are local roads in Wilpshire on a rota for weedkilling? When are the normally done? Have they been done this year? If not needs to be done asap.</p>	Clerk to contact RVBC
4175	Renewal of lengthsman contract – renewed as from May 2020 for one year.	Noted
4176	FP 1 bottom of Vicarage Lane through fields, consideration for improvement- Cllr Gaffney had been contacted by the Northern footpath secretary noting that improvements had been made to other footpaths by WPC and asking if consideration could be given to improving FP1. Following discussion it was resolved that when the contractor was on site to undertake works at Snodworth Cllr Gaffney would ask for a price to improve the muddy areas and bring it back to WPC at a later date.	CllrGaffney
4177	<p>VJ Day Celebrations 15 August 2020</p> <p>Following discussion – Cllr Gaffney will put the poppies at the triangle for a period of 1 or 2 days to mark this.</p>	
4178	<p>Next meeting - 16 September 2020</p> <p>Possible apology – Cllr Williams</p> <p>Co-option of new Cllr – next agenda</p> <p>Road surface Hollowhead Lane Cul-de-Sac – needs attention – Chairman to contact Cllr Schofield and report back to the next meeting.</p>	

****Please note please use BACK entrance off Knowsley Road**