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WILPSHIRE PARISH COUNCIL

CLERK: L LUND

CHAIRMAN: CLLR CRAIG WARD

ADDRESS: 5 HOLLOWHEAD CLOSE
WILPSHIRE

TEL: 01254 248289

Proceedings at a virtual meeting held on 29 April 2020.

Present: Cllrs C Ward, J Bremner, A Gaffney, M Williams, L Hunter, Clerk

Min No		Action
4110	Apologies for absence Cllr J Foote	
4111	Public participation None	
4112	Approval of the minutes of the meeting held on 19 February 2020. The minutes of the meeting held on 19 February 2020 were agreed as a true record with the following amendments requested by Cllr Bremner: Accounts approved C Walton include 'for January' 4099 there was also an increase in PROW announced and also increase in Bus Subsidy – suggestion to add evening service for the 22 4106 Should read Agenda/Minutes Proposed: Cllr Gaffney Seconded: Cllr Williams	
4113	Updates and items arising from previous minutes Min 3999 Blocked drains, Whalley Road – Cllr Schofield made request for further investigations – Agenda item 16 Footpaths – Footpath 9 from Whalley Road up to the golf course is unpassable reply from LCC David Goode – Cllr Ward that this path is fine now. Min 4029 Brownhill Roundabout – problems with road markings. Cllr Gaffney confirmed that the initial problems with the road markings have seemed to have evened out now without disturbing traffic flow. Min 4103 Siting of bin on Knowsley Road, Wilpshire – email borough councillors for an update	

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	Bridleway 3-46-BW27 west of the railway (and 40m east – effectively to the end of Vicarage Lane bridleway 3-46-BW7 east of the railway – LCC asked to do the inspection – in the present crisis may not be a priority but keep it on the agenda.	
4114	<p>Coronavirus Epidemic</p> <p>A community hub has been set up by the Borough Council contact can be made by calling 01200 414597.</p> <p>A lady on the Wilpshire Sentinel had also set something up . It was further reported that the lengthsman had now resumed work.</p>	
4115	Delegated decision making during Coronavirus Epidemic to ensure business continuity – Chairman and Vice Chairman to authorise payments up to £500 following consultation with all councillors	

4116	<p>PLANNING APPLICATIONS SINCE THE LAST MEETING</p> <p>3/2020/0265 proposed basement and ground floor extension to the side and rear at 17 Ribchester Road Wilpshire</p> <p>Wpc – no objection</p> <p>PLANNING APPLICATION 3/2020/0110 DEWHURST FARM, WILPSHIRE</p> <p>Wilpshire Parish Council objects to this application as it would be residential development in designated open countryside. In addition consent for this application would remove a Holiday Let in the borough and would therefore be contrary to RVBC’s economic policy of promoting tourism</p> <p>The Council wishes to emphasise that the property for which this consent is being sought was only given permission under the consideration that it would be used as a holiday let not as an additional permanent residence in the rural setting.</p> <p>Further, the Council notes that investment is being made in four further holiday let properties on the same site which belies the assertion that there is no future for the Holiday Let business at Dewhurst Farm.</p> <p>Should the applicant be successful in gaining residential status then a precedent would be set for all existing and future ‘Small scale holiday let clusters’.</p>	
4117	<p>Meetings attended by Councillors</p> <p>None</p>	
4118	<p>Items for the website</p> <p>Update meetings page</p> <p>Take off last years parish walk</p>	
4119	<p>Accounts approved for payment</p> <p>L Lund March salary £470.40 – tax £94.08 = £376.32 cheque 102069</p> <p>HMRC £94.08 cheque 102070</p>	

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	<p>L Lund reimbursement for stamps donation letters £4.88 cheque no 102071 LALC annual subscription 2020-21 £578.54 cheque no 102073 C Walton February 2020 £400.75 cheque no 102072 J Omerod £10 underpayment for wreath remembrance cheque 102074 L Lund April salary £470.40 – tax £94.08 = £376.32 cheque 102079 C Walton invC0003560 £354.95 March visits cheque 102075 BHIB Invoice LC00425-361030 POLICY NO LC000425 renewal £645.15 cheque 102076 L Lund £11.00 reimbursement for printer ink cheque 102077 RVBC Rent Tippings meadow £471.50 inv sdebt 97506 cheque 102078 HMRC £94.08 cheque 102080</p>	
4120	<p>Annual Audit – message from external auditor PKF Littlejohn – are awaiting further guidance prior to issuing the AGAR they will contact parishes again when more guidance is given to them. The clerk updated the Council that more information had now come through in regards to this year’s timetable.</p>	
4121	<p>Standing Orders and inclusion of press and media policy – item Deferred</p>	<p>Defer to a later agenda</p>
4122	<p>75th Anniversary VE Day 2020 Cllr Gaffney would put the poppies and Cllr Hunter would put up the bunting at the triangle from 7 – 10 May.</p>	
4123	<p>DRPA – future planning Cllr Williams to bring plan of area as a starting point for discussion Leaflet from local school also to discuss sent a few years ago – which asked for the local children to be consulted</p>	<p>Defer to later agenda</p>
4124	<p>Wilpshire Triangle –Holden Clough quotation received Total cost £2018 plus VAT - After discussion it was resolved that this was too expensive for the Council. Clerk to email Holden Clough and thank them for the quotation Cllr Williams suggested that a post could be put on social media ie WPC would welcome local gardeners to quote</p>	<p>Clerk</p>
4125	<p>Budget 2020/2021 to finalise this item was moved from item 10 on the agenda. Agreed but Council must be careful not to overspend.</p>	
4126	<p>Drainage Review – by the bus shelter Sunnyside Avenue Defer there was no further news and no wet weather to test.</p>	<p>Defer to later agenda</p>
4127	<p>Newsletter update – the parish council has delayed printing and deliver due to the current crisis and will update the newsletter to be delivered later in the year. It was suggested to defer this until the situation eases. Chairman asked for it to be put on the next agenda either print or postpone.</p>	<p>Next Agenda</p>
4128	<p>County Councillor updates Flooding and drainage issues – Ribchester Road , 86 – 88 Whalley Road, 92 Whalley Road – has further investigation taken place? Problem not resolved.</p>	
4129	<p>Risk Assessment to review before 31 March 2020 not possible due to cancellation of March meeting during Coronavirus outbreak – Add benches to the checklist and note that cheque stubs should be initialled</p>	<p>Clerk</p>

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4130	Insurance to review before 31 March 2020 not possible due to cancellation of March meeting during Coronavirus outbreak - noted	
4131	Asset Register – review before 31 March 2020 not possible due to cancellation of March meeting during Coronavirus outbreak one additional bench Hollowhead Close	Clerk to add to asset register
4132	Repair to Bench York Rd/Parsonage Rd – still outstanding – Cllr Ward to chase this up	Next agenda
4133	LCC Strimming Grant 2020 – 2021 Cllr Gaffney informed the Council that there was a potential increase from £250 to £500.	Cllr Gaffney
4134	New website regulations & compliance advice – matter has been requested to be put on the PCLC agenda – due to the current situation this meeting had not taken place. Next agenda	Next agenda
4135	Daffodils on A666 – filling the gaps – Cllr Gaffney asked for Council approval to purchase bulbs to fill in the gaps on the A666 in total £100 – It was agreed that £50 spend was approved for this financial year and then to further review	
4136	DRPA – trees/boundary fence Fence – this had been put back in the wrong place. Clerk has spoken with RVBC – fence must be put back in the correct place. A letter should be sent giving 14 days to do so. The clerk would also attach land registry plan showing the boundaries. Of the play area and of no 36 Durham Road. Trees – the Council would ask the RVBC Countryside Officer to visit the site to assess the work done to the trees and any assess for any remedial works required. State of ground – there was evidence of fires on the area which had been lit by the resident. The resident had informally offered during a site visit to put soil on the areas spoilt due to the fires. Response at the time was that nothing further had to be done on site until official notification. It was resolved to send a letter to the resident. The matter would be delegated to the Chairman and Vice Chairman in consultation with all other councillors.	
4137	Next meeting - TBA	

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